

Council on Academic Advising(CAA)
Agenda and Minutes
11/05/2007
10-11:30 pm, 350 Bascom Hall

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| Note Taker: | Jo Meier |
| In Attendance: | Aaron Brower, Joanne Berg, Kathy Christoph, J. Edward Connery, Beth Dawson, Julie Elliott, Jeff Hamm, Christina Klawitter, Leslie Kohlberg, Molly McGlone, Annette McDaniel, Jo Meier, Mary Mercier, Michele Mickelson, Sharon Nellis, Martin Rouse, Jane Schimmel, Wren Singer, Megan Schmid, Greg Smith, Jim Steele, Ryan Stibbe, Julie Stubbs, Tim Walsh, Stacey Walz, Nancy Westphal-Johnson |

| AGENDA ITEM | WHO |
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| 1. LEAP Update and Discussion | Nancy Westphal-Johnson, Aaron Brower |
| 2. Introductions—Student members J. Edward Connery and Ryan Stibbe | All |
| 3. Approval of October Minutes | All |
| 4. Additions to the Agenda | All |
| 5. Announcements | All |
| 6. Reports from Other Campus Committees—MACAA | Jane Schimmel |
| 7. 2006-07 CAA Final Report | Julie Stubbs |
| 8. CAA Future Directions | All |

DECISIONS AND NOTES

Wisconsin is a pilot state in the AAU&C's nation-wide LEAP (Liberal Education America's Promise) initiative championing the value of a liberal arts education, and identifying essential learning outcomes for college students in the 21st century. Reaching out to students, advisors, faculty and staff from across campus, the UW-Madison LEAP project encourages intentional conversations about how courses help students meet specific outcomes. <http://www.ls.wisc.edu/gened/LEAP/default.htm> In order to move the initiative forward, there were several suggestions offered:

- Departments/faculty hold a series of brown bags to talk about their courses
- Complete Course Guide project, learning outcomes part of "informal" information on courses
- Link launch of Course Guide on the web with the brown bags in the last spring/summer of 2008
- Include the voice of career services staff in on this conversation

Some concerns that have emerged from the advising community is the worry that attending to matching liberal arts courses to outcomes would be one more thing to be responsible for.

Student members of CAA, Ryan Stibbe and J. Edward Connery were introduced.

The October minutes were approved after it was noted that Tim Walsh was not noted as present at the October meeting.

Wren Singer announced some System Transfer SOAR changes for students matriculating in the Spring Term. There will be no December SOAR days, all sessions will be held in January. The ONSP office is working on an exemption policy for those students who may have legitimate reasons for not attending the mandatory session. Carren Martin is the point person for the January SOAR sessions.

Jane Shimmel, on behalf of MACAA, presented a formal request for \$300.00 to provide financial support for the MACAA _ day workshop in December. The request was approved by a hand vote with the majority of CAA members approval. There was brief discussion of topics for future MACAA activities. It was suggested that more be offered on integrated academic/career advising philosophy and models. Jo Meier and Leslie Kohlberg indicated some interest in coordinating a brownbag to be held during the spring term.

The CAA 2006-2007 final report was discussed and Joanne Berg commented on the advising tools information. Jeff Hamm made a motion to approve the report. Leslie Kohlberg seconded the motion. The motion was approved.

Julie Stubbs, Chair, began a discussion to begin determining future directions for the Council. The following themes emerged:

- Is there a mechanism for finding out about advisor concerns at the grassroots level?
- Do an assessment of the advising community to determine wants/needs?
- Widespread interest in advisor training and professional standards
- Is there a need for more advocacy and outreach?
- CAA lacks resources, power, and authority; how best to network to move agenda forward, and accomplish CAA's mission?
- A goal should be to integrate academic advisors and advising into other parts of campus

This discussion will continue at the December meeting.

| ACTION ITEMS | Person Responsible | Deadline/Task |
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| Sub-committee formed to begin planning for brownbags, course guide launch, and other LEAP activities | Nancy Westphal-Johnson (sub-committee members include Wren Singer, Leslie Kohlberg, Greg Smith, Jane Shimmel, Annette McDaniel, and Yolanda Vanderwal Taylor, faculty representative for the Course Guide project) | Begin offering activities related to promoting the LEAP initiative during the Spring Term |
| Invite someone from the Registrar's Office to provide a Course Guide on the Web update | Chair of CAA | Spring Term 2008 |
| Forward 2006-07 CAA Report | Chair of CAA | Report to the requisite superiors as soon as possible |
| NEXT MEETING: December 3, 2007 10-11:30 am, 350 Bascom | | |